

**St. Charles Community College  
Board of Trustees Special Meeting  
September 16, 2019  
Daniel J. Conoyer Social Sciences Building Room 2102 (Board Room)**

**M I N U T E S**

**CALL TO ORDER**

The meeting of the St. Charles Community College Board of Trustees was called to order at 12:00 p.m. by Board President Cilek. A quorum was present with the following members in attendance: Pamela Cilek, President; Rose Mack, Treasurer; Mary Stodden, Secretary; Jean Ehlmann, Trustee; and William Pundmann, Trustee. Vice President Shirley Lohmar was not in attendance.

Also present were Dr. Barbara Kavalier, College President; Dr. John Bookstaver, Vice President for Academic Affairs; Donna Davis, Vice President for Human Resources; Dave Leenhouts, Vice President for Student Services; Todd Galbierz, Vice President for Administrative Services and Chief Operating Officer; Chad Shepherd, Chief Information Officer; Betsy Schneider, Executive Director and Special Assistant; and Julie Parcel, Executive Assistant.

**PUBLIC HEARING ON TAX LEVY**

At 12:00 p.m., Board President Cilek called for the announced Public Hearing as mandated by state law to set the tax rates for the 2019 tax year. Todd Galbierz explained assessed property values as reported by St. Charles County, General Operating Fund property tax revenues expected for FY20, and proposed tax rates for 2019. No further comments were heard.

On a motion by Pundmann, a second by Mack, and a unanimous vote to carry the motion, the Public Hearing was closed, the General Revenue Operating Levy was set at \$0.1579 per \$100 of assessed value, and the Debt Service Levy was set at \$0.0440 per \$100 of assessed value.

**INTRODUCTION OF GUESTS**

Audience members included staff members Frank Barrow, Kathy Brockgreitens-Gober, Jeff Drake, Rob Jones, and Nick Wallace; and faculty member Rex McKanry.

**APPROVAL OF AGENDA**

On a motion by Stodden, a second by Ehlmann, and a unanimous "AYE" vote to carry the motion, the agenda was approved.

## **PUBLIC COMMENTS**

Board President Cilek called for public comments. No comments were submitted.

## **BOARD OF TRUSTEES POLICIES AND ADMINISTRATIVE PROCEDURES MANUAL REVISIONS**

### ***Article V.02 Tuition, Fees, and Refunds Schedule***

Kathy Brockgreitens-Gober, assistant vice president for college transitions and support systems, presented information related to a proposed policy revision which would lower the tuition rate for dual credit/dual enrollment courses. Action will be requested at the October 7, 2019, regular meeting.

## **OTHER**

No additional topics were discussed.

## **ADJOURNMENT**

On a motion by Ehlmann, a second by Stodden, and a unanimous "AYE" vote to carry the motion, the meeting adjourned at 12:30 p.m.